

Lynwood Court, Lynwood Village
Rise Road, Ascot, Berkshire SL5 0FG

Telephone 01344 298 100
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www.ben.org.uk



Porter/Driver

Lynwood, Sunninghill, Ascot
40 hours per week

The role

Lynwood Village is an award winning retirement village in Sunninghill, Ascot. Offering beautifully designed homes and superb facilities this warm and welcoming community provides independent living to the over 65s. We are looking for an exceptional person to join the team as a Porter/Driver to provide our residents with a high quality, reliable, efficient and friendly Porter/Driving service. You will work closely with the Hotel Services team to ensure the public areas of the building are clean and safe. This will include carrying out minor maintenance tasks and the movement of equipment and furniture. You will be required to take residents to medical appointments both on and off site and help with moving their property within the site. As well as driving the mini bus you will be responsible for maintaining the cleanliness of it and the other Lynwood Vehicles.

The person

We are looking for an energetic, enthusiastic individual who enjoys meeting and talking to people from all backgrounds. You'll be self-motivated, responsible and dependable, able to work as part of a team or individually. As this is a very busy role you will have excellent organisational skills, time-management skills and prioritising skills. You are someone who has a caring nature who is able to promote a customer focused culture where every guest is delighted, providing a professional friendly and courteous service. You will represent Lynwood Village and Ben in a positive manner, ensuring that you recognize residents' individual rights to dignity, privacy, choice and confidentiality at all times, ensuring that residents and visitors feel at home.

In return we offer you:

- Competitive pay
- Generous holiday allowance
- Contributory Pension Scheme - matched up to 3 %
- Free DBS check (subject to eligibility being met)
- Excellent training and development
- Referral scheme
- Childcare vouchers
- Free parking
- Subsidised Restaurant
- Discount on certain car brands

If this describes you, then please contact us at careers@ben.org.uk and enclose your latest CV and covering letter explaining why you are the ideal candidate for this role.

If you are ambitious and motivated and want to make a positive difference to people's lives, get in touch with us.

 /BenSupport4Auto
 @BenSupport4Auto