

Lynwood Court, Lynwood Village
Rise Road, Ascot, Berkshire SL5 0FG

Telephone 01344 298 100
Helpline 08081 311 333

www.ben.org.uk



Driver

Based at Town Thorns Care Centre, Easenhall, Nr. Rugby
40 hours / 5 days per week
£7.50 per hour

The role

To provide transport services and facilities to meet customers and the Centre's needs and requirements. This will include such driving duties as accompanying customers to hospitals and other appointments and social excursions etc. Ensuring the proper storage and security of all vehicles, associated equipment and supplies located at the Centre. Undertake the day to day maintenance and refuelling of Ben vehicles to ensure that they are in a clean and safe condition at all times and to arrange garage services, repairs and MOTs as required. To maintain a daily log book for each vehicle and carry out vehicle safety checks. To supervise and support customers on entry and exit from vehicles and in particular undertake the safe operation of the wheelchair lift. Assist in maintaining the security of the Centre by ensuring that entrances and exits are locked and secured as required. To safely transport and deposit monies relating to the Centre to specified banks as required in line with standard operating procedures. To safely transport prescribed drugs to and from specified surgeries or chemists as required in line with standard operating procedures. To participate in the implementation of quality assurance programmes within the Centre and transport services in particular as required.

The Person

You will be an energetic, enthusiastic individual with great communication skills who enjoys working with people. You will have good customer service skills and a can do attitude. You will be self-motivated, responsible and dependable, able to work as part of a team or individually. As this is a very busy role you will have excellent organisational skills, time-management skills and prioritising skills.

As this role involves driving a mini bus, it is essential that you have a full, clean driving licence with a D1 category.

In return we offer you:

- Competitive pay
- Generous holiday allowance
- Contributory Pension Scheme - matched up to 3 %
- Free DBS check (subject to eligibility being met)
- Excellent training and development
- Referral scheme
- Childcare vouchers
- Free parking
- Discount on certain car brands

If this describes you, then please contact us at careers@ben.org.uk and enclose your latest CV and covering letter explaining why you are the ideal candidate for this role.

If you are ambitious and motivated and want to make a positive difference to people's lives, get in touch with us.

 /BenSupport4Auto
 @BenSupport4Auto

Ben - Motor and Allied Trades Benevolent Fund.
Registered office: Lynwood Court, Lynwood Village, Rise Road, Ascot SL5 0FG. A charity registered in England and Wales (no.297877) and Scotland (no.SC039842).
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